



Chairman: Cllr C Nicholson

Clerk: Sarah Kyle, Hill House, Walton, Brampton, CA8 2DY

Tel: 01228 231124

Mobile: 07910 842 797

www.stanwixrural.co.uk

clerk@stanwixrural.co.uk

4 March 2020

A meeting of Stanwix Rural Parish Council will be held on:

Wednesday 11th March 2020 in the Wildlife Trust Building, Houghton at 7.30pm

This is a public meeting and all are welcome to attend

A handwritten signature in black ink, appearing to be 'SK', is written above the name Sarah Kyle.

Sarah Kyle

Clerk to the Council

Agenda

1. Apologies for absence

To receive apologies and approve reasons for absence

2. Minutes of the meeting of the Parish Council held on 12 February 2020

To authorise the Chairman to sign as a correct record the minutes of the last meeting of the Parish Council held

3. Requests for Dispensations

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest

4. Declarations of Interest

To receive declarations by members of interests in respect of items on this agenda

5. Public Participation

5.1 In accordance with Standing Order 3e the Chairman will, at his discretion, invite members of the public to address the meeting in relation to the business to be transacted at this meeting

5.2 To receive reports from City and County Councillors

6. Planning matters

6.1 To Ratify Responses Made Prior to the Meeting

20/0081 Land to the rear of 28 Beech Grove, Houghton, Carlisle, CA3 0NU - Erection of Detached Dwelling and Garage Together With Associated Access and Landscaping

6.2 Consider New Applications

20/0099 Brackenthwaite, Whiteclosegate, Carlisle, CA3 0HY - Conversion and Extension of Existing Detached Garage/Accommodation to Provide Annexe

19/0982 The Old Vicarage, Crosby on Eden, Carlisle, CA6 4QZ - Erection of Detached Garden Room (Part Retrospective) & 19/0983 (LBC)

20/0139 Walby Hall Farm, Birky Lane, Walby, Carlisle, CA6 4QL - Erection Of Agricultural Building To Cover Existing Silage Clamp

20/0149 Land at Rickerby, Carlisle - Variation Of Condition 7 (Mitigation Measures) Of Previously Approved Permission 18/1062 (As Varied By 19/0686) For The Construction Of Flood Alleviation Scheme; Landscaping & Associated Works - To Substitute These With The Mitigation Measures/Details Set Out In The Submitted Ecological Impact Assessment Addendum And Updated Habitats Regulations Assessment

20/0138 Land at Orchard Gardens, Houghton, Carlisle, CA3 0LH - Variation Of Condition 2 (Approved Documents) Of Previously Approved Permission 16/0597 (Erection Of 4no. Bungalows) To Change Site Layout, Dwelling Design And Reduction In Number Of Dwellings From 4no. To 3no.

20/0136 13 Smithy Croft, Houghton, Carlisle, CA3 0NS - Demolition Of Existing Garage And Outhouse; Erection Of Two Storey Side And Single Storey Rear Extension To Provide Lounge, Utility And Kitchen/Dining Room On Ground Floor With 1no. En-Suite Bedroom Above

6.3 To Consider Additional Planning Matters

19/0503 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB -Siting Of Hand Car Wash and Valet Facility Including Canopy and Portable Office Store Building (Revised Application)
To note the response received to the complaint raised regarding the above

7. Clerk's Report

Clerk to give a report on actions undertaken following the February meeting

8. Administrative Matters

8.1 Asset Review

To approve the updated asset register

8.2 Community Plan - Action Plan

To consider an update to the above

8.3 Walks and Footpath Leaflets

To consider an update with the above

8.4 Standing Orders and Financial Regulations

To note that the Clerk has reviewed the Standing Orders, with no amendments suggested

8.5 Local Electricity Bill

To consider whether to write in support of the above

8.6 Tree Survey

To receive the completed schedule in accordance with the 36-month inspection policy and consider non-urgent works required

9. Village Matters

9.1 Community Asset Transfer, Whiteclosegate

To reinvestigate the possibility of the above

10. Finance matters

10.1 To approve payments detailed in the schedule and to authorise the signing of the reconciled balances at bank

10.3 Fidelity Guarantee Insurance

To consider a review of the above prior to the receipt of the precept in April

11. Schedule of Correspondence, notices and publications

To note items of correspondence received since the last meeting (email copies available upon request from the Clerk, please advise prior to the meeting):

- Government Support for Flood Hit Areas
- CALC February Newsletter
- Climate Change Event, 13 March 2020
- Cumbria in Bloom Pride in Your Community Competition and IYN Awards 2020
- The Great Cumbrian Litter Pick CALC

12. Councillor matters

An opportunity for Councillors to raise issues on behalf of residents in their ward. *Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council. Future agenda items should be submitted to the Clerk by 30 March 2020*

Exclusion of Press & Public - Part B Item

The following item is considered confidential and exclusion of members of the public or press is permitted under the Local Government Act 1972.

13. Brunstock Pond

To consider progress with the above

14. Date of next meeting – to resolve that the next meeting of the Parish Council be held on Wednesday 8th April 2020 in the Wildlife Centre, Houghton. The meeting will be preceded by the Annual Parish Meeting which will begin at 7.15pm.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests on a 'Notification by Member of Pecuniary and Other Registrable Interests' form. The Code places a duty on all Parish Councillors to ensure that the information given in their Notice of Interest is current and it is a breach of the Code should Parish Councillors fail to give further notice in order to ensure that their Personal Interests form is up to date. Members are therefore politely reminded of the need to complete a new form in respect of any change to their interests, including changes of employment, ownership or renting of property within 28 days of any change taking place.

STANWIX RURAL PARISH COUNCIL

**Minutes of a Meeting of Stanwix Rural Parish Council held on
Wednesday 12 February 2020 in the Wildlife Centre, Houghton at 7:30 p.m.**

Present: The Chairman Cllr C Nicholson, Cllrs A Coles, M Ellmore, A Lightfoot, D Milburn, H Phillips, C Savory and N Watson.

In Attendance: City Cllrs P Nedved and F Robson. Crosby Flood Group representative Mr M Fox and five members of the public. The Clerk, S Kyle.

ACTION

SR 930/02/20 Apologies for absence

Apologies were received and accepted from Cllrs M Sherriff and S Splinter. County Cllr J Mallinson and City Cllr E Mallinson also sent apologies.

SR 931/02/20 Minutes of the meeting of the Parish Council held on 15 January 2020

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 932/02/20 Requests for Dispensations

No requests for dispensations were received.

SR 933/02/20 Declarations of Interest

No declarations of interest were made.

SR 934/02/20 Public Participation

Four members of the public were in attendance to register concerns over planning application 19/0973. They noted objections to the application due to concerns regarding:

- The likely increase in traffic with only one passing place in current existence;
- Potential for increase in passing places to set precedent for further properties;
- Absence of footpath in Tarraby, causing further danger to the many people who walk the lane;
- Lack of initial consultation with the village as a whole for the application;
- The change in application from two to four properties without full planning permission being sought;
- The proximity of the planning site to the sharp bend with access being located near that bend;
- The already large increase in permitted development in recent years.

One member of the public was in attendance to discuss concerns regarding anti-social behaviour on the Eden Gate estate, and in particular, at the play area.

Mr M Fox was in attendance as the Parish Council liaison/Crosby Flood Group representative, following flooding to Crosby Parish Hall and three properties in Crosby on 9 February. Discussions remained ongoing regarding the building of hard defences at Low Crosby or the broadening of the flood plain at Warwick Holme. It was agreed that a meeting between the Flood Group and Environment Agency, with Parish Council involvement was essential as soon as possible. Mr Fox also informed members that the pump at the flood barrier at Crosby had failed on Sunday evening and questions regarding it being fit for purpose must now be raised with Cumbria Highways. Water management further upstream was discussed but is not currently being considered.

The Parish Council pledged full support to the Group and will endeavour to attend an Environment Agency meeting when called.

Mr Fox left the meeting at 7.58pm.

SR 935/02/20 Planning Matters

935.1 To Consider New Applications:

20/0024 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB - Enclosure of Existing Open Sided Canopy for Unheated Retail Space; Erection of Open Sided Canopy; Demolition of Part of a Covered Walkway

Resolved: Recommend determination in accordance with national and local planning policy and guidance. The Parish Council takes this opportunity to commend the applicant on its pre-application engagement with the council; and to point out that such consultation at an even earlier stage would frequently be of great benefit to all concerned.

20/0036 Land at Rickerby, Carlisle - Variation of Condition 2 Of Previously Approved Application 16/1062 (Construction Of Flood Alleviation Scheme; Landscaping And Associated Works) To Re-Align The Pile Wall Further Away From Rickerby Retreat And Rickerby Cottage And Concrete Up And Over Access Steps In The Rear Gardens Of 8-12 Rickerby Court

Resolved: Recommend determination in accordance with national and local planning policy and guidance.

20/0031 Land adjacent to Avalon, Rickerby, Carlisle, CA3 9AA - Erection Of 1no. Detached Dwelling with Ancillary Detached Garage

Resolved to submit the draft response that had been circulated prior to the meeting. The Parish Council recommends determination in accordance with local and national planning policy and guidance and advocates conditioning to protect wildlife and environmental interests.

20/0006/TPO Tethera Oaks, Linstock, Carlisle, CA6 4PY - 30% Crown Reduction of Mature Oak Tree Subject to TPO No.76

Resolved: Recommend determination in accordance with national and local planning policy and guidance.

20/0070 Harker Grange, Houghton, Carlisle, CA6 4HY - Erection of Replacement Porch/Reception

Resolved: Recommend determination in accordance with national and local planning policy and guidance.

20/0081 Land to the rear of 28 Beech Grove, Houghton, Carlisle, CA3 0NU - Erection of Detached Dwelling and Garage Together with Associated Access and Landscaping

It was noted that this application had been recently received and will either be considered at the March meeting or a response will be submitted prior to then and ratified at the next meeting.

935.2 To note Permission Notices Received

19/0072 Land at Rickerby, Carlisle - S211 Removal Of 15no. Trees Within Rickerby Conservation Area Relating to The Flood Risk Management Scheme

19/0589 12 The Green, Houghton, Carlisle, CA3 0LW - Erection of Detached Domestic Garage

It was noted that the applicants changed the red line boundary of the site as to not include the area of the Village Green which was causing problems. As per the approved plans, the planning permission is for the erection of a detached garage only and does not change the existing access arrangements.

935.3 Additional Planning Matters

19/0503 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB -Siting of Hand Car Wash and Valet Facility Including Canopy and Portable Office Store Building (Revised Application)

A letter had been sent to Carlisle City Council to complain regarding their failure to take into consideration the Parish Council objection to the above, which has now been passed. A response had been received and a further letter had been drafted in reply, which had been circulated to all Cllrs prior to the meeting.

Resolved to send a further letter of complaint to the Chief Executive, copying in Cllr Nedved, regarding the maladministration in planning procedures. Cllr Nedved noted a potential interest in the matter due to being on the Planning Committee.

CN/
SK

935.4 To Ratify Submitted Responses

19/0973 Land adjacent to Shortdale Cottage, Tarraby Lane, Tarraby, Carlisle, CA3 0JT
- Proposed Landscaping of Plot Boundaries and Access Arrangements for Each Plot (Reserved Matters Application)

Resolved to ratify the submitted response which had been circulated to all Cllrs via email. The further representations of the attending members of the public were noted and it was stated that an additional objection could be made submitted if necessary prior to the end of business on 17 February 2020.

SR 936/02/20 Clerk's Report

A report had been circulated alongside the agenda regarding the following:

SR 882/10/19 Rickerby

This matter, regarding weeding and speed limits, remains ongoing.

SR 898.4/11/19 Tribune Drive Play Area

This matter remains ongoing. Cllr Phillips has telephoned the officer at the City Council to request an updated.

HP

SR 941.1/01/20 Tree Risk Assessment

This was scheduled to be carried out during the week commencing 17th February 2020.

SR 928/01/20 Parking Issues, Houghton

The matter of a car parking in the traffic calmed zone in Houghton had been passed onto Cumbria Police for attention however they did not feel any action was necessary. A copy of the relevant section of Highway Code is to be sent to them for clarification regarding what constitutes acceptable parking, taking into consideration the white line painting differentiation.

SK

SR 928/01/20 Drainage Issues, Brunstock

This matter remains ongoing. The Clerk will re-report as the road surface is now becoming damaged and the school children are unable to walk on the path due to the depth of the standing water.

SK

SR 928/01/20 Grounds Maintenance Contract

Cluaran Landscape Services has signed the initial 12-month contract. All three unsuccessful parties were notified by email.

Other Matters to Report:

Houghton Fair 2020

A working group meeting was held on Monday 3rd February at 7pm in Houghton Primary School. Plans are well underway and a final meeting to finalise arrangements will be held on Monday 15th June 2020 at 7pm in Houghton Primary School. A yurt is to be considered for hire from Cumbria Wildlife Trust, subject to insurance, risk assessment and the recruitment of enough competent volunteers. Cllr Ellmore volunteered to co-ordinate.

ME

Flooding

This matter was discussed above as part of public participation.

SR 937/02/20 Administrative Matters

937.1 Rural Fun Scheme

It was noted that six days have been budgeted for in the summer, however concerns exist regarding the hire of Houghton Village Hall due to refurbishment works and also Crosby Parish Hall due to the recent flooding.

Resolved to agree to the provision of six days with dates and venues to be coordinated as appropriate by the Clerk.

SK

937.2 Battle of Britain 80th Celebrations

Information had been received requesting consideration be given to commemoration of the above. The matter had been passed onto Houghton in Bloom for their attention and it was noted that funding to support any display agreed is likely to be required.

SR 938/02/20 Village Matters

938.1 Eden Gate

Discussion was held regarding anti-social behaviour which is continuing to be an issue on Eden Gate, particularly around the play area. It was noted that discussions are being held between a resident and Cumbria Police in respect of a potential failure to fully consider the play area design during the planning process. Police are however carrying out regular patrols as the area has been designated as a hot spot.

Further consideration was also given to the lack of boundary fencing; Cllr Coles is pursuing the issue, alongside further building regulation concerns, with the City Council.

It was noted that the Parish Council are able to lobby on their behalf with the relevant agencies but advise the residents to form an association in order to request formal support and enable the Council to assist them better, in particular by mediating at a meeting of interested parties.

Four members of the public left the meeting.

938.2 Houghton Village Green Damage

Reports had been received on two separate occasions regarding vehicle damage to Houghton Village Green. The first incident was untraceable however the second occurrence had been witnessed. An email had been sent to the business responsible however no response had been received to date.

Resolved to consider restorative costs to Houghton Village Green.

SK

938.3 The Stag Inn, Crosby

It was noted that the Parish Council had been previously informed that the above had been de-listed as an Asset of Community Value, prior to it being put back on the market for sale. Consideration was subsequently given as to whether there is any merit on seeking it to be re-listed.

Resolved to gain opinion from Crosby residents before applying to re-list if then deemed appropriate.

CN

SR 939/02/20 Highways Matters

939.1 A689 Safety

Information had been received from a Brunstock resident and circulated to all Cllrs prior to the meeting regarding safety at the junction onto the A689 at Brunstock. It was considered that the Freedom of Information request had not been fully answered, failing to list all accidents at the junction, specifying instead just those incurring injury.

Consideration was given as to how to support the residents with their request for increased safety measures and it was suggested that banning right hand turns into the hamlet would be successful. It was considered that in order to do this, the 40mph limit may need extended and some modification made to the left-hand side of the junction.

Resolved to support the Brunstock residents and write to Highways with the above suggestions. Also, to advise the resident who submitted the Fol request of follow-up procedures in case additional information is available.

SK

939.2 Illuminated Signage

Consideration was given to the installation of an illuminated speed indicator device to Houghton Road, given the inability to install repeater signage in the area.

SK

Cllr Ellmore reported concerns over the perceived over-zealous tree pruning/felling at the Tribune Drive play area. This was supported by Cllrs Phillips and Milburn regarding additional felling on Tribune Drive and Antonine Way. Details of the works are to be forwarded to City Cllr Nedved.

Cllr Phillips requested that the footpath/walks leaflets be put on the March agenda.

City Cllr Nedved reported that the City Council are working to help affected flooded properties in Rickerby and are liaising directly with the Environment Agency regarding the issues. He also noted that litter picking was due to be carried out on verges, including the A689.

City Cllrs P Nedved and F Robson left the meeting.

Exclusion of Press & Public - Part B Item

Resolved that the following item be considered confidential and exclusion of members of the public or press be permitted under the Local Government Act 1972.

SR 944/02/20 Brunstock Pond

Cllrs were informed that Cllr Nicholson and the Clerk had been working with a solicitor regarding the incorrect depth of the pond.

Resolved to authorise expenditure for a solicitor's letter to be sent to Pond Services Cumbria.

SR 945/02/20 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Wednesday 11th March 2020. Venue to be confirmed.

There being no further business, the Chairman closed the meeting at 9.42pm.

Resolved to investigate success statistics for SIDs and to request permission to proceed if viable financially from the County Council.

939.3 Linstock Tracks

Four quotations had been sought for repairs to the above, with two being submitted prior to the deadline at prices of £2,810 and £475.

Resolved to progress with a quotation to repair both tracks at Linstock at a cost of £475 from Mr S Splinter.

SK

One resident left the meeting at 9.06pm.

SR 940/02/20 Consultations

940.1 Police and Crime Commissioner Council Tax Consultation

Resolved not to submit any response to the above consultation.

SR 941/02/20 Financial Matters

941.1 Payments:

Resolved that the following payments be approved:

| | |
|---|------------------|
| NEST, February pension | £94.29 |
| Sarah Kyle, February salary | £1,260.50 |
| HMRC, February PAYE and NI | £222.57 |
| Cumbria Payroll, February payroll | £18.00 |
| Tech4Office, Dec/Jan printing | £25.38 |
| Crosby Parish Hall, January rental | £20.00 |
| Cumbria Wildlife Trust, February rental | £16.00 |
| Burnetts Solicitors, legal fees | £819.00 |
| Crosby Parish Hall, leaflet grant | £154.80 |
| TOTAL: | £2,630.54 |

941.2 Noted: balances at bank as at 31st January 2020:

| | |
|-----------------------|------------|
| Community Account | £1,268.98 |
| Money Manager Account | £60,742.10 |
| Cash Account | £3,919.45 |

| | |
|-------------------------|------------|
| Income to 31/01/20 | £57,398.50 |
| Expenditure to 30/01/20 | £43,981.34 |

941.3 Resolved to note the receipt of £1,000 in the form of a pre-paid MasterCard as a grant from the National Lottery for the Houghton Fair.

941.4 Grant Scheme 2020/21

Resolved to open the grant scheme for 2020/21. All paperwork had been previously circulated to Cllrs and will be emailed to known groups at the earliest opportunity.

SK

SR 942/02/20 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 943/02/20 Councillor Matters

Cllr Nicholson reported an invitation received to discuss plans for further residential development at Crindledyke on 27 February.

Cllr Coles reported a dead cat in the hedge adjacent to the terraced properties on Eden Gate. He also reported to Cllr Nedved that further to the recent tree felling at the end of Eden Gate, two small sheets of old corrugated iron pieces had been retained. He further noted that the two gullies near to the Police ground were not successfully cleared and were running down the road during heavy rainfall.



STANWIX RURAL PARISH COUNCIL

Chairman: Cllr C Nicholson

Clerk: Sarah Kyle, Hill House, Walton, Brampton, CA8 2DY

Tel: 01228 231124

Mobile: 07910 842 797

www.stanwixrural.co.uk

clerk@stanwixrural.co.uk

Carlisle City Council

Economic Development -Planning Services Development Control

6th Floor -Civic Centre

CARLISLE

CA38QG

FAO Case Officer: Barbara Percival

2 March 2020

PARISH COUNCIL REPLY TO CONSULTATION ON PLANNING APPLICATION

Proposal: Erection Of Detached Dwelling And Garage Together With Associated Access And Landscaping

Location: Land to the rear of 28 Beech Grove, Houghton, Carlisle, CA3 0NU

Appn Ref: 20/0081

The application proposes the construction of a large bungalow to the rear of the principle dwelling, 28 Beech Grove.

The submitted drawings show a proposal having a footprint of approximately 220m² (2,369ft²) thus appearing to be somewhat larger than the more modest principle dwelling. Including the new drive the total area of hard surfacing appears to be more extensive, perhaps in excess of 350m².

Access from Beech Grove is to be shared with that of the principle dwelling.

The southern pitch of the hipped roof is shown having a window. The Parish Council believes that the distances, angles and the screening afforded by mature trees are sufficient to overcome concerns in respect of overlooking.

The site its self is described at Appn Form Q6 as a '*vacant paddock*'; and by the Design & Access statement as a, "*private paddock belonging and accessed off number 28*".

The relationship of the site with 28 Beech Grove and its condition appear, however, to indicate that it constitutes more of an extended lawned garden area than would the generally accepted description of a paddock. [Image 1]

Although the Parish Council considers that the site its self is capable of accommodating the proposed dwelling, it is also cognisant of the potential impact on the principle dwelling; and that of the construction phase upon neighbouring residential property.

Policy HO 3 - Housing in Residential Gardens, of the Carlisle District Local Plan 2015-2030 (the Local Plan) permits proposals for housing development in existing residential gardens, in accordance with specified criteria; the policy admits, however, that:

“Proposals for housing development in existing gardens, especially backland development, can often be contentious.” [HO3 para 5.18]

While paragraph 5.25 of HO3 goes further stating:

“This Policy also relates to tandem development. This is a form of backland development where a new dwelling is placed immediately behind an existing dwelling and uses the same access. This type of development is nearly always unacceptable because of the impact on the amenity of the house at the front of the site.”

The current proposal is for such a tandem development and as such the status of the site, as either garden or paddock, becomes irrelevant. Nonetheless, the objectives of Policy HO3 remain material.

Tandem developments are held by Policy HO3 to be *“...nearly always unacceptable because of the impact on the amenity of the house at the front of the site.”*

For the same reason such developments are also rarely acceptable.

It is apparent that in the interests of fairness and natural justice the future amenity of the proposed dwelling must be similarly considered.

Without benefit of access via 28 Beech Grove the proposal site is fully landlocked. While this may not be problematic when both properties remain in the same family, such dwellings do change hands. Such eventualities, as they might affect future owners, are addressed by SP6 of the Local Plan.

Policy SP 6 - Securing Good Design, of the Local Plan states:

“Development proposals will be assessed against the following design principles. Proposals should:

- 7. ensure there is no adverse effect on the residential amenity of existing areas, or adjacent land uses, or result in unacceptable conditions for future users and occupiers of the development;”*[emphasis added]

In considering the implications for the new dwelling as a landlocked tandem development it is evident that its future amenity and the quality of life of the occupants would be entirely subject to, and governed by, the goodwill of the owners and future owners of 28 Beech Grove.

As it is impossible to guarantee familial ownership in perpetuity the proposal cannot therefore 'ensure' that it will not generate" *...unacceptable conditions for future users and occupiers of the development*". The proposal is, therefore, plainly contrary to Policy SP6.7 of the Local Plan. Similarly, in respect of 'impact on amenity', the impact of the proposed dwelling must also render the development unacceptable under Policy HO3.

Although entry to the site is ultimately that of 28 Beech Grove, access to that point is via narrow residential roads having sharp bends and corners as is partially illustrated by the applicant's Location Plan and more widely at - Fig 1 below.

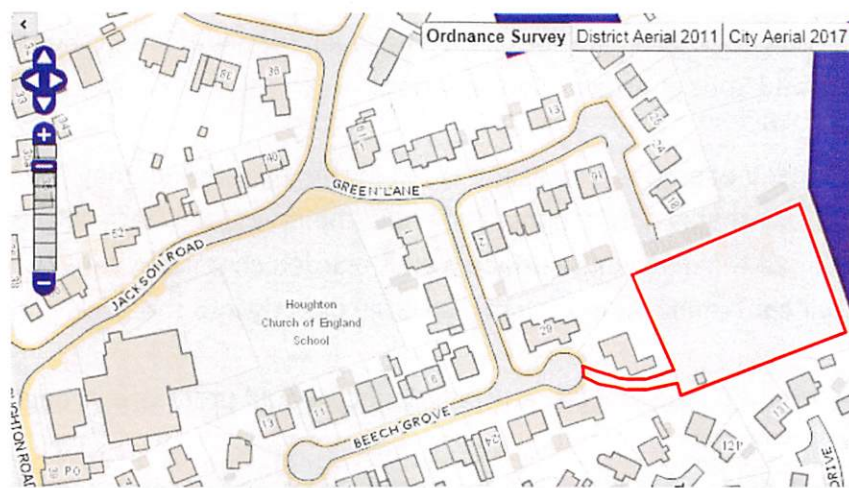


Fig 1 extract of CDLP Interactive Proposals Map Showing Site Location

Cars and other vehicles habitually park along the sides of these roads, while heavy congestion arises during the periods around the start and end of the school day; the centre of Houghton often becoming gridlocked as a result. Additional traffic can only add to this problem.

The roads leading to the site are unsuitable for long or heavy vehicles; the drivers of refuse collection trucks and delivery vans etc. often finding great difficulty in manoeuvring safely.

For the reasons outlined above the Parish Council must recommend refusal.

The Parish Council is, however, aware that consent for such tandem development has precedent in the area. Should consent be granted on this occasion then it urges that serious consideration be given to contractor's site access; and that robust conditioning be imposed in order to protect the quality of life and the safety of local residents.

With regard to drainage it is proposed to connect to the existing mains sewage system; and in case of surface water to a 300mm clay pipe, shown the UU plan and an earlier site plan dated July 1967.

While the early site plan appears to propose the extension, piping and filling of an existing drainage ditch; after 53 years there can be no certainty that this work was executed in accordance with the plan.

The UU plan appears to show a 300mm unconnected drain originating near the south west corner of the site and discharging into Brunstock Beck.

The Parish Council believes that although a 300mm drain, if undamaged or blocked, is more than sufficient to cope with the run-off from the proposed new hard surfacing and roof area; surface water should be disposed of via ground infiltration or by attenuated discharge, in accordance with Policy CC 5 - Surface Water Management and Sustainable Drainage Systems of the Carlisle District Local Plan 2015-2030.

The UU Plan does not, however, indicate any similar surface water drain in the vicinity, or one discharging into Brunstock Beck - a tributary of the River Eden and Tributaries Site of Special Scientific Interest and Special Area of Conservation.

If this drain has indeed been isolated, as the UU Plan suggests, then it may never have functioned in the way that is now proposed. Should the drain now come into use as a the means of disposing of the dwelling's surface water, garden chemicals, car wash detergent and perhaps other contaminants may then discharge directly into the beck.

In the event of consent being issued the Parish Council would therefore strongly recommend conditioning to:

- restrict if at all possible in law the permitted length and weight of construction vehicles accessing the site;
- limit the hours of work with no weekend or public holiday working;
- protect trees and hedges especially during the bird nesting season;
- limit noise, dust and other nuisance during construction
- require the provision of appropriate interception of contaminants prior to entering drainage to soakaway



IMAGE 1

Yours faithfully

A handwritten signature in black ink, appearing to be 'SK' or similar initials.

Sarah Kyle
Clerk to the Council

STANWIX RURAL PARISH COUNCIL
CLERK'S REPORT PARISH COUNCIL MEETING 11 MARCH 2020

In addition to the items covered within the agenda, the following items are to report on:

SR 882/10/19 Rickerby Weeding

This matter remains ongoing.

SR 898.4/11/19 Tribune Drive Play Area

Correspondence has been received from Carlisle City Council to indicate that the matter is progressing.

SR 928/01/20 Drainage Issues, Brunstock

This matter was re-reported to Cumbria Highways.

SR 938.2 Houghton Village Green Damage

An invoice has been sent to the business responsible and the grounds maintenance contractor authorised to carry out the repairs.

SR 938.3 The Stag Inn, Crosby

Work remains ongoing to canvass support for the re-listing as an Asset of Community Value, for the above.

SR 939.1 A689 Safety

A letter has been sent to the resident regarding proposed measures and work will continue in due course.

Flooding

This matter remains ongoing. A repeated request for a meeting with the Environment Agency has been made by the Crosby Flood Group representative.

Other Matters

Asset Repairs

Damage was sustained to the bench at Linstock following storm Ciara. The bench was removed as soon as possible, repaired and returned.

Repair works have also been authorised to the Houghton Village Green notice board to rectify general wear and tear.

Crosby-on-Eden Defibrillator Guardian

A new guardian has been appointed for the above.

| Location | Description | Identification Ref. | Date Acquired | Acquired Value | Current Value | Disposal (Date & Value) | Notes |
|----------------------------|---------------------------|----------------------------|---------------|----------------|---------------|-------------------------|---------------|
| LAND | | | | | | | |
| Houghton | Village Green | VG 13 – 01/09/67 | | £ | 1.00 | | 1.01 Hectares |
| Park Broom | The Green | VG11 – 29/01/82 | | £ | 1.00 | | 0.17 Hectares |
| Brunstock | Common Land | CL53 – 19/12/79 | | £ | 1.00 | | 1.4 Hectares |
| Crosby | Bus Shelter Site | | 09/06/1972 | £1 | £ 1.00 | | 6ft x 12 ft |
| Crosby | Playing Field | CU87992 | 06/09/1992 | Gifted | £ 1.00 | | 1.5 Hectares |
| Tarraby | Common Land | CL54 – 19/12/79 | 08/03/71 | Gifted | £ 1.00 | | 0.1 Hectares |
| | | | | TOTAL | £ | - | |
| PROPERTY- COMMUNITY | | | | | | | |
| Linstock | 4 x Benches | | | £ | 2,000.00 | | SS Home |
| | 3 x Picnic Benches | | 04/01/2010 | £1,400 | £ 1,400.00 | | |
| | 1 x Closed Notice Board | | 03/01/2008 | £280 | £ 280.00 | | |
| | 1 new open board | | 13/06/2018 | £ 200.00 | £ 200.00 | | |
| | 2 x Goalposts & Nets | | | | £ 900.00 | | |
| | Replacement Nets | | 30/07/15 | £ 39.00 | £ 39.00 | | |
| | 1 x Bus Shelter | | 10/01/2007 | £6,000 | £ 6,000.00 | | |
| | 1 x Litter Bin (common) | | 08/01/2010 | £285 | £ 285.00 | | |
| | Tower Play Combination | 2.3311 | 22/12/09 | £12,366 | £ 12,366.00 | | |
| | Swing Scales | 6.1 | 22/12/09 | £1,952 | 0 | £ 1,952.00 | |
| | Nest Swing | 6.145 | 22/12/09 | £2,734 | £ 2,734.00 | | |
| | Small Play House | 4.101 | 22/12/09 | £1546 | £ 1,546.00 | | |
| | Swinging Horse | 4.2415 | 22/12/09 | £556 | £ 556.00 | | |
| | Small Carousel | 6.26501 | 22/12/09 | £1,894 | £ 1,894.00 | | |
| | Toddler Swing Cradle Seat | S6.12000 | 22/12/09 | £2,898 | £ 2,898.00 | | |
| | Mat Safety Surfacing | N/A | 22/12/09 | £985 | £ 985.00 | | |
| | 2 x Grit Bins | On village green corner of | 01/01/2014 | £564 | £ 564.00 | | |
| | | Thatch cott | | | | | |
| | 1 x defibrillator | on WI Hall | 04/06/2016 | £ 841.75 | £ 841.75 | | |
| | 1 x defib cabinet | WI Hall | 04/06/2016 | £ 758.33 | £ 758.33 | | |
| | 1 x defib mounting pole | WI Hall | 12/12/2016 | £ 200.00 | £ 200.00 | | |
| | 1 x zig zag walker | | 14/03/2018 | £ 541.00 | £ 541.00 | | |

| | | | | | | | | |
|-----------|---|-------------------------|------------|---|---------|---|------------|----------------|
| | 2 x log walk | | 14/03/2018 | £ | 55.00 | £ | 55.00 | |
| | 1 x Wobble board | | 14/03/2018 | £ | 633.00 | £ | 633.00 | |
| Brunstock | 1 x Closed Notice Board & 1 open notice board | | | | | £ | 280.00 | |
| | 1 safety ring | | 08/05/2019 | £ | 162.37 | £ | 162.37 | |
| | 1 bench | | 10/07/2019 | £ | 318.00 | £ | 318.00 | |
| Houghton | Village Hall | | | | | £ | 1.00 | |
| | Village Hall Clock | | | | £2,000 | £ | - 1/9/2015 | Gifted to hall |
| | | | | | | | £2000 | |
| | 1 x Closed Notice Board | | | | | £ | 280.00 | |
| | 3 x Benches | | | | | £ | 1,500.00 | |
| | 2 x Goalposts & Nets | | 12/01/2007 | | £900 | £ | 900.00 | |
| | Replacement nets & pegs | | | £ | 108.00 | £ | 108.00 | |
| | 2 x Grit Bins | St John's Church Corner | 01/01/14 | | £282 | £ | 282.00 | |
| | | Shop | 1/11/14 | | £155 | £ | 155.00 | |
| | 21 x Metal bollards | | 03/01/2013 | | £2,415 | £ | 2,415.00 | |
| | 22 x Timber bollards | | 03/01/2013 | | £1,342 | £ | 1,342.00 | |
| | 1 x defibrillator | Houghton Village Hall | 04/06/2016 | £ | 847.75 | £ | 841.75 | |
| | 1 x defibrillator cabinet | Houghton Village Hall | 04/06/2016 | £ | 758.33 | £ | 758.33 | |
| Rickerby | 1 x Closed Notice board & 1 x open notice board | | | | | £ | 280.00 | |
| Crosby | Play equipment & BMX track | | 01/07/13 | | £25,000 | £ | 25,000.00 | |
| | | | 01/09/14 | | | | | |
| | 1 x Double Swing | | | | £3,400 | £ | 3,400.00 | |
| | 1 x Closed Notice Board | | | | | £ | 280.00 | |
| | 2 x Goalposts & Nets | | 08/01/2013 | | £600 | £ | 600.00 | |
| | Replacement Nets | | | £ | 50.00 | £ | 50.00 | |
| | 1 x Bus Shelter | | | | | £ | 4,000.00 | |
| | 1 x Access gate | | 01/01/2012 | | £400 | £ | 400.00 | |
| | 1 x Metal Storage Container | | 01/01/2012 | | £2660 | £ | 2,660.00 | |
| | 1 x Bench (at flood defenses) | | 05/01/2012 | | £700 | £ | 700.00 | |
| | 1 x defibrillator | Crosby Parish Hall | 04/06/2016 | £ | 847.75 | £ | 841.76 | |

| | | | | | | | | |
|----------------|-----------------------------|--------------------|------------|---|--------------|----------|------------------|---------------|
| | 1 x defibrillator cabinet | Crosby Parish Hall | 04/06/2016 | £ | 758.33 | £ | 758.33 | |
| | 1 x grit bin (Parish Hall) | | 10/12/2018 | £ | 266.28 | £ | 266.28 | |
| | 1 x log train | | 06/07/2018 | £ | 872.00 | £ | 872.00 | |
| | 2 x timber joined logs | | 06/07/2018 | £ | 384.00 | £ | 384.00 | |
| Crosby Moor | 1 x Closed Notice Board | | 07/01/2013 | | £300 | £ | 300.00 | |
| Windsor Way | 1 x Closed Notice board | | | | | £ | 280.00 | Clerks Garage |
| | 1 x Footpath sign - Cali Rd | | 12/01/2013 | | £100 | £ | 100.00 | |
| Whiteclosegate | 1 x Closed Notice board | | | | | £ | 280.00 | |
| | 1 x Open Notice Board | | | | | £ | 280.00 | |
| Wallhead | 1 x Bus Shelter | | | | | £ | 4,000.00 | |
| | 1 x metal stile | | 11/01/2014 | £ | - | £ | - | SS Home |
| Tarraby | 1 x Bench | | | | | £ | 500.00 | |
| | | | | | TOTAL | £ | 93,251.90 | |

PROPERTY – OFFICE

| | | | | | | | | |
|-------------|-----------------------------|----------------|------------|---|--------|---|--------------|---------------------------|
| Home Office | 1 x 4 Drawer Filing cabinet | | | | | £ | 120.00 | |
| | 1 x 2 Door Steel Cupboard | | | | | £ | 120.00 | |
| | 1 x Freecom Ext Disc Drive | 625.00674 | | | | £ | 55.00 | |
| | 1 x Verbatim Ext Disc Dive | 1A1094112096 | 17/6/09 | | £40 | £ | 40.00 | |
| | 1 x Computer Hard Drive | | 07/01/2013 | | £520 | £ | 520.00 | |
| | 1 x 22" Monitor | | 07/01/2013 | | £106 | £ | 106.00 | |
| | 1 x Epson Printer/ Scanner | SX435W | 08/06/2012 | | £49 | £ | - 8/4/15 £49 | Disposed at changeover |
| | 1 x Fire Resistant Chest | Model No. DCA4 | 29/11/08 | | £32 | £ | 32.00 | |
| | 2 x BT Phones | | 11/01/2010 | | £70 | £ | - 8/4/15 £70 | Disposed at changeover |
| | 1 x USB Cable | | 04/01/2008 | | £13 | £ | 13.00 | |
| | TP Wireless Mini | | 04/10/2015 | | £10 | £ | 10.00 | |
| | Shredder | | 09/01/2015 | | £35 | £ | 35.00 | |
| | paper cutter | | 04/07/2016 | £ | 20.20 | £ | 16.83 | |
| | Mouse & mat | | 19/5/16 | £ | 15.97 | £ | 14.38 | |
| | Display board | | 22/5/16 | £ | 76.80 | £ | 64.00 | |
| | Scanner | | 02/11/2016 | £ | 319.98 | £ | 319.98 | |

| | | | | | | |
|----------------------|------------|---|--------------|---|-----------------|----------------------------|
| 2 x Telephones | 04/08/2008 | £ | 42.99 | £ | - | 11/09/2019 Disposed broken |
| Flipchart easel | Unknown | £ | 50.00 | £ | 50.00 | |
| megaphone | 25/06/2018 | | | £ | 8.69 | |
| 2 litter pickers | 29/06/2018 | | | £ | 23.50 | |
| 3 bins | 29/06/2018 | | | £ | 25.50 | |
| 1 monitor | | | | £ | 100.04 | |
| 1 PC | | | | £ | 399.17 | |
| 2 x Panasonic Phones | 11/09/2019 | £ | 66.23 | £ | 66.23 | |
| | | | TOTAL | £ | 2,073.09 | |

PROPERTY – SIGNS & NOTICES

| | | | | | | |
|----------------------------|------------|---|--------------|---|---------------|---------------------|
| 1 x Houghton Village Hall | | | | £ | 225.00 | |
| 1 x Crosby Village Hall | | | | £ | 66.00 | |
| 1 x Crosby Play Area | | | | £ | 66.00 | |
| 1 x Houghton Green | | | | £ | 66.00 | |
| 1 x Crosby BMX Track | 04/06/2016 | £ | 100.00 | £ | 100.00 | |
| 1 x Houghton in Bloom Sign | 04/06/2016 | £ | 85.00 | £ | 42.50 | |
| 1 x Tarraby Sign | 04/06/2016 | £ | 59.74 | £ | 59.74 | |
| 1 x Houghton Sign | | | | | | |
| 1 x Linstock Sign | | | | | | |
| 1 x Crosby sign | | | | | | |
| 1 x Crosby BMX track | 20/06/13 | £ | 210.00 | £ | - | £210 disposed flood |
| | | | TOTAL | £ | 625.24 | |

| | | | | | | |
|--------------|--|--|--|---|---------------|--|
| Total | | | | £ | 95.950 | |
|--------------|--|--|--|---|---------------|--|

Notes on Values - Nominal values of £1 are given to land & village halls (not incl. in final total)



Stanwix Rural Community Action Plan 2017 - 2021



| Issue | Action(s) | Lead Group & Partners | Priority | Timescale | Resources | Progress |
|--|---|---|----------|-------------|--|---|
| A689 | | | | | | |
| Concerns regarding safety/RTA's/near misses on road, including the need for additional road signage to indicate junctions more clearly | Collate safety data and work with lead agency to progress | Cumbria Highways Parish Council | High | 1 - 3 years | Parish Council to consider partnership working with agencies for funding | Residents leading discussions with MP, Cumbria County Council & Police. Data collation awaited from resident survey. |
| Provision of footpaths & cycle ways | Identify areas for development | Parish Council Cumbria County Council Wall Together | Low | 2 - 5 years | | Submit route idea from Houghton Hall Garden Centre to Brunstock |
| B6264 HGV Usage | Concern regarding increased HGV usage on B6264 | Cumbria Highways Parish Council | | | | Obtain traffic management data |
| Brunstock Common Land | | | | | | |
| No recreation facilities available; lack of maintenance/development | Begin plan of maintenance for the area (better hedge cutting) Consider additional seating Interpretation panel on hold until pond issues resolved | Parish Council Brunstock residents | High | 1 - 3 years | Parish Council External Funders Local People Grant bodies | Matter remains ongoing due to difficulties with pond depth. Article on grass maintenance to be included in Echo |
| Police Problems | | | | | | |
| Speeding in Houghton | Reduce speeding, raise awareness Lobby for increased signage; begin use of speed radar gun. Consider use of illuminated signage on Houghton Road. | Cumbria Police Local residents Parish Council Cumbria Highways | Ongoing | 1 - 2 years | Parish Council Cumbria County Council; Cumbria Police | Police van in regular attendance, figures being taken to CRASH more volunteers to be recruited. Investigate illuminated signage. |
| Anti-social behaviour in Houghton | Work with community and police to address issues | Cumbria Police | High | Asap | Cumbria Police | Ongoing |
| Young People | | | | | | |
| Develop and foster a working | Identify and engage with local youth groups; | Parish Council; | Low | 1 - 5 years | Parish | Community research ongoing |



Stanwix Rural Community Action Plan 2017 - 2021



| | | | | | | |
|--|--|---|--------|-------------|---|---|
| relationship for issues regarding young people in the Parish | Consider Youth Council. Joint working with local groups. | Local youth groups (e.g. scouts, guides, young farmers) | | | Council | |
| Flood Defences | | | | | | |
| To support the established flood group in Crosby-on-Eden | To provide necessary support as appropriate for the flood deference/action group | Local Residents Parish Council Environment Agency Carlisle City Council Cumbria County Council | High | 1 - 2 years | Parish Council Environment Agency Carlisle City Council Cumbria County Council | Support in place for groups. Emergency boxes to be completed later if desired. Support Rickerby if requested. |
| Completed Projects | | | | | | |
| Street Lighting in Houghton | | | | | | |
| Concerns regarding street lighting in numerous areas | Ask for a survey to be carried out of lighting and discuss options for increased provision | Cumbria County Council Parish Council Local Residents | Medium | 2 - 5 years | Cumbria County Council; Parish Council | Works completed although Orchard Lane dark spot noted. |
| A689 | | | | | | |
| Rubbish clearance | Encourage reporting of fly-tipping | Cumbria County Council Carlisle City Council Parish Council | | | | System for reporting of fly-tipping adequate |
| Police Problems | | | | | | |
| Lack of police presence | Identify reasons for perception of lack of presence; Seek increased visibility if appropriate; Ask Police and Crime Commissioner for input | Police and Crime Commissioner Parish Council Cumbria Police Local Residents | Medium | 1 - 3 years | Parish Council | Request made to Police |



Stanwix Rural Community Action Plan 2017 - 2021



| Project | Lead Person | Priority | Timescale | Resources (Adjusted) | Progress |
|--|-------------------|----------|---------------------------|---|---|
| Brunstock Common | | | | | |
| Pond restoration | Environment Group | High | n/a | £0 although grant funds still to claim | Completed but restorative works underway |
| Contingency Project | | | | | |
| Brunstock pond stone Work | Cllr Splinter | High | Urgent | £3800 to spread over all contingency projects | See above |
| Community Plan Development | | | | | |
| Brunstock Bench | Clerk | Low | Completed | £373 total cost | In place |
| Interpretation Panels | | | | | |
| Panel for Brunstock | Cllr Nicholson | Medium | > 6 months | £2500 | Quotations required for joiner cabinet and homemade design |
| Footpaths & Walks | | | | | |
| Leaflets | Cllr Phillips | High | < 12 months | £400 – will require top-up from contingency | Leaflet production of first 3 walks in draft form. Walks being checked. Push for completion by end of March. |
| WW1 Commemorations | | | | | |
| Poppy seeds | Clerk | Low | Spring 2020 | £42.04 | Purchase new seeds for planting in spring |
| Summer Fair | | | | | |
| Hosting of annual fair | Clerk | High | 27 June 2020 | Fair cost the Council £353 in 2019. Budget of £2,000 in place for 2020. | Disappointing response from residents. Fair in place for 2020 but shadow remain over continued existence. Publicise in Houghton Echo. |
| Land Registration | | | | | |
| Registration of numerous parcels of land | Clerk | Low | > 2 years | £1730 | Work now on hold |
| Rural Play Scheme | | | | | |
| 6 hosted dates | Clerk | High | Set dates for summer asap | £1,631 | Dates very successful, budget allocated for 2020. Availability of hall confirmed and dates confirmed with providers. |

STANWIX RURAL PARISH COUNCIL
SCHEDULE OF PAYMENTS TO BE AUTHORISED 11 MARCH 2020

| PAYEE | DETAILS | AMOUNT | VOUCHER No. | PAYMENT |
|------------------------|--|-------------------|-------------|---------|
| NEST Pension | March Pension | £ 94.29 | 125 | DD |
| Sarah Kyle | Mar salary plus reimbursements (to be paid 27.03.20) | £ 1,257.50 | 126 | BACS |
| HMRC | Mar PAYE and NI (to be paid 27.03.20) | £ 222.77 | 127 | BACS |
| Cumbria Payroll | Mar payroll | £ 18.00 | 128 | BACS |
| Tech4Office | Jan/Feb printing | £ 34.64 | 129 | BACS |
| Crosby Parish Hall | Grant | £ 154.80 | 130 | BACS |
| Cumbria Wildlife Trust | Rental March | £ 20.00 | 131 | BACS |
| Susan's Farm | Grant | £ 276.14 | 132 | BACS |
| Savills | Linstock Green Rent | £ 10.00 | 133 | BACS |
| Equipphase | Annual website hosting | £ 66.00 | 134 | BACS |
| S Splinter | Reimbursments | £ 40.00 | 135 | BACS |
| | | <u>£ 2,194.14</u> | | |

Authorised by:

Signatory 1:

Minute Ref:

Signatory 2:

Balance at 29th February 2020
Bank Reconciliation
Cash Book:

Balance at 01.04.19 £52,323.05
 Receipts to 29.02.20 £57,398.50
£109,721.55

Less expenditure at 29.02.20 £46,611.88

Balance at 29.02.20 £63,109.67

Represented by:

Community A/C (HSBC) £1,044.12
 Money Manager A/C (HSBC) £58,242.10
 Cash Account (CBS) £3,919.45

less outstanding payments £96.00
£63,109.67

Reconciled by: _____